

Garrison Art Center will close for the holidays Dec. 24 and will reopen January 4.

Please register for classes by mail or online at garrisonartcenter.org. **GIFT COUPON** applies only to **MAILED** registrations with full payment. Form can be downloaded on website.

2011 Class Policies

Please take a moment to review the following class policies and retain for your records.

- All students **must** fill out a Class Registration form.
- Classes will begin on specified start dates listed in the class brochure.
- No written notification of registration will be sent.
- Report to the first session of your class or workshop unless otherwise notified.
- **Tuition must be paid in full before the first class.**
- There is no pro-rating or reduced class fees for any reason. (Individual teachers will decide if make-up classes may be arranged)
- **All applicable fees (materials/model) must be paid at time of registration.**

If enrollment goals are not met, a course may be cancelled or rescheduled up to 48 hours before the first scheduled class. Students will be notified by email. In the event of a cancellation, a full refund is granted or the student may apply the fee to another course.

Student Withdrawals

- Students who wish to withdraw must do so at least one week before the first scheduled class to receive a full tuition refund.
- Students who withdraw prior to the second class may apply 100% of their tuition to another class or receive a 50% tuition refund.
- There will be no refunds after the second class.

Inclement Weather

If classes are cancelled due to severe weather, students will be notified by email. If in doubt contact teacher or call the office 845.424.3960.

The Studios

Garrison Art Center offers students and artists four fully equipped studios: The Drawing and Painting Studio, The Ceramic/Pottery Studio, the Printmaking Studio, and the Sculpture/Multi-use Studio. These studios are also available for rent for a nominal fee to artists. In addition, our two galleries, The Gillette Gallery and The Balter Gallery may be rented for community events. Please call for more information.

The Gillette Scholarship Fund

Garrison Art Center is happy to be able to offer financial assistance to students in need to offset the cost of classes. (Available to children, teens, adults.) Please call our office for information.

We hope you enjoy your classes!

REGISTRATION FORM

Register by mail with full payment to receive **GIFT COUPON** offers below

Student Name _____

Parent Name (if under 18) _____

Address _____

Home phone _____

Cell _____

E-mail _____

Please Help us GO GREEN by providing an e-mail!

Course/Workshop Title	Tuition Fee	Mat. Fee

Total Tuition \$ _____

Total Fees \$ _____

Less Gift Coupon \$10/class: \$5/workshop \$ _____

Less 10% Member Discount* \$ _____

Total \$ _____

*To receive the 10% member discount, please call 845.424.3960 to see if your membership is current...OR sign up now!

- | | |
|---|--|
| <input type="checkbox"/> Artist/Individual \$45 | <input type="checkbox"/> Supporter \$250 |
| <input type="checkbox"/> Family/Dual \$75 | <input type="checkbox"/> Patron \$500 |
| <input type="checkbox"/> Contributor \$150 | <input type="checkbox"/> Benefactor \$1000 |

Enclose check made out to: Garrison Art Center
Mail to: PO Box 4, Garrison, NY 10524

Amt. \$ _____

Credit Card # _____ Exp. _____

(Visa or MasterCard only)

Signature _____



GIFT COUPON



Register & PAY BY MAIL before January 6
to receive \$10 off PER CLASS
\$5 off PER WORKSHOP
(does not apply to drop-ins)




Save Class Policies for your records